

EVACUATION

I. PURPOSE

This annex provides for a coordinated evacuation of the population of Trumbull County in the event of natural, technological, or civil hazards.

II. SITUATION AND ASSUMPTIONS

A. Situation

1. In accordance with NAPB-90 guidelines, Trumbull County has one area associated with a potential blast overpressure of 2.0 psi or more. Residents living within 2.0 psi radii must be evacuated.
2. There are numerous populated areas within Trumbull County that are in close proximity to hazardous materials production/storage facilities. The residents in these areas may have to be evacuated in the event of a hazardous materials incident.

Locations of hazardous material incidents on highways or rail lines cannot be predicted; therefore, evacuation routes for these incidents cannot be predetermined.

3. There are flood plains/drainage basins in Trumbull County that affect populated areas. In addition there are four class one dams in Trumbull County, and three in neighboring counties that could flood populated areas downstream if they fail.
4. The Ohio Revised Code authorizes township and municipal police and fire departments and the County Sheriff the power to protect the lives and property of the citizens in their jurisdictions. Therefore, the Sheriff and the Chiefs of these organizations are empowered to determine the need and order evacuations during emergencies. In Trumbull County, when time allows, all evacuation orders will be coordinated with the chief executive officer of the affected jurisdiction before they are released to the public.

Ohio Attorney General's Opinion #1532 states that county or municipal civil defense officials have the authority to evacuate persons from an area under their jurisdiction in order to minimize the effects upon the civil population of an attack or other disaster.

B. Assumptions

1. Residents may spontaneously evacuate a threatened jurisdiction before an evacuation order is given if there is advance warning.
2. The evacuation of Trumbull County residents to an adjacent county will be done in coordination with the EMA Director and Red Cross Representative of the hosting county.
3. According to the **Highway Capacity Manual** the following capacities for an ideal evacuation movement are: a) 1,700 vehicles per hour per lane in two-lane undivided rural roads, b) 2,100 vehicles per hour per lane in multi-lane rural highways with two or more lanes in each direction and c) 2,300 vehicles per hour per lane in multi-lane divided freeways or expressways with limited access.
4. Emergency public information will be released to evacuees telling them the routes to take to shelters.
5. Evacuees without vehicles will be transported by school buses and/or intercity buses. Assembly points where evacuees may board buses will be announced by radio and/or bull horns in the affected areas. Assembly points in the event of nuclear attack are predetermined.

III. CONCEPT OF OPERATIONS

The County EMA Director is responsible for initiating the activities listed under mitigation and preparedness.

A. Mitigation

1. Identify areas that may require evacuations.
2. Discourage development, particularly residential, in flood plains and other hazardous areas.
3. Develop emergency public information messages for areas where the risk population and the evacuation routes can be predetermined.

4. Assist individuals in police, fire and the sheriff's department and elected officials in municipal and county governments to develop SOPs detailing their assigned responsibilities in the event of an emergency evacuation to include development of prisoner evacuation SOPs.
5. Include procedures for evacuation assistance in mutual-aid agreements.
6. In cooperation with municipal and county government and private industry, determine the critical industries/organizations in the County and the critical workers necessary to provide services during an emergency.

List these industries and workers and prepare security passes for their use to gain access to an evacuated area.

B. Preparedness

1. In cooperation with county and municipal school superintendents, develop listing and location of school buses and 24-hour number.
2. Identify special needs population groups (handicapped, senior citizens, daycare centers) who may require special assistance during evacuation. Advise fire and rescue forces to maintain files of the special needs groups in their jurisdictions.
3. Notify law enforcement organizations in Trumbull County of need to develop prisoner evacuations SOPs.

C. Response

The Trumbull County Sheriff, Police and Fire Chiefs of affected jurisdictions are responsible for response phase activities and recovery.

1. Evaluate the need for an evacuation and coordinate with the appropriate officials in the affected jurisdiction if time is sufficient.
2. Notify hospitals, nursing homes, schools, day care centers, retirement communities, jails and other special needs facilities to activate emergency plans/SOPs and assist them as needed. (Consult files on Special Needs People in the jurisdiction to be evacuated.)
3. Notify law enforcement organizations in affected areas to activate emergency SOPs and evacuate prisoners.

4. Systematically notify residents in affected area to assure notification. List addresses notified and mark homes with chalk or tape to prevent duplication of efforts.
5. Provide traffic control for evacuating population.
6. Provide crowd control at the site.
7. Provide public information for evacuees.
8. Maintain liaison with EOC representatives by radio from the Incident Command Center at the scene.
9. Coordinate with Emergency Medical Services (EMS) for medical, transportation and related support for the handicapped and elderly during the evacuation emergency.
10. Notify School Superintendents and/or bus company official of additional vehicle needs and routes.
11. Notify Red Cross to open shelters in safe areas.
12. Provide security for evacuated area.
13. Incident Commander (IC) will coordinate with the EOC and open needed shelters.
14. Designate and maintain staging areas outside the hazard area for continual resource and personnel support.
15. Evaluate the need for sheltering evacuees with service animals and household pets. Coordinate with providers to respond, register, track and care for animals and to re-unite them with their owners if separated during evacuation.

D. Recovery

Trumbull County Fire and Police Departments and the EMA Director have primary responsibility for recovery activities.

1. Monitor area in cooperation with other response organizations and review findings in order to determine when the environment is safe. Ensure that any hazardous material plume has sufficiently dissipated.
2. Coordinate the order to return with chief executive officers of the affected jurisdiction.
3. Designate return routes and provide appropriate public information to evacuees.

4. Provide barriers to keep sightseers away from area.
5. Coordinate with utility providers for resumption of services.
6. Maintain listing of expended resources and man hours.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

A. Evacuation Policy

1. The highest level officer of the first responding fire department on the scene of an emergency is the Incident Commander until relieved of the duty by the fire chief of the affected jurisdiction. The Incident Commander coordinates with the CEOs of affected jurisdiction before an evacuation order is given.
2. The Incident Commander will appoint an Evacuation Coordinator to the activated County EOC, who will act as liaison between the site and the EOC.
3. The Evacuation Coordinator will be responsible for obtaining and documenting the resources needed for response and will brief the Executive Group in the EOC.
4. Police of the affected jurisdiction and mutual-aid police departments will provide movement control for the evacuation and support fire departments in notification efforts.
5. Critical workers are responsible for moving essential resources from the area to be evacuated and relocating those essential resources to safe sites outside the evacuated area.

B. Transportation Policy

1. The Transportation Officer of Trumbull County Board of Education will act as Transportation Coordinator for public transportation resources planned for use in an evacuation.
2. The Transportation Coordinator yearly updates a listing of transportation resources that includes municipal and county school buses.
3. The owners/administrators of all EMS Squads, Ambulance Service, and Handicapped Transportation Service shall cooperate with the Transportation Coordinator to provide listings of ambulances, vans and other vehicles that can be used to evacuate the handicapped and infirmed.

4. Buses will pick up passengers who do not own automobiles at announced assembly points.
 5. Most evacuees will evacuate in their own vehicles. The American Red Cross, in cooperation with local authorities at the shelter sites, will designate parking areas. Vehicle security will be provided by the jurisdiction's law enforcement officers or their designated volunteer forces.
- C. Activated Executive Committee of Trumbull County EMA. Responsibility for this will be delegated directly to the EMA Director by the County Commissioners during a major disaster.
1. Coordinate with Incident Commander for evacuation support.
 2. Develop in-depth evacuation plans and SOPs in cooperation with response organizations.
 3. Coordinate with localities to identify and list critical industries and workers.
 4. Coordinate relocation into other jurisdictions with executive officers and shelter officials.
 5. Assure appropriate public information is prepared and released.
 6. Establish disaster centers if appropriate.
 7. Set up a joint public information office where press briefings can be provided away from the site of the evacuation.
 8. Notify and brief state and federal officials as required.
- D. Law Enforcement
1. Provide movement control for evacuation.
 2. Coordinate law enforcement activities with EOC.
 3. Provide security in evacuated areas.
 4. Support fire departments in providing notification to evacuees.
 5. Establish perimeter and crowd control.
 6. Assist in public information.
- E. Trumbull County Board of Education Transportation Officer

1. Provide buses for evacuation, as requested by the EOC/Incident Commander.
 2. Assist Red Cross in establishing reception centers.
 3. Provide listing of private transportation resources.
- F. Local Municipalities
1. Develop a roster of essential employees who must remain during an evacuation.
 2. Develop plans for the relocation of essential documents and resources.
- G. Fire and Rescue Services
1. Designate an Incident Commander at the scene and provide direction and control at scene of evacuation in coordination with CEOs of the jurisdiction.
 2. Notify EOD for Transportation Coordinator.
 3. Provide liaison (Evacuation Coordinator) to EOC for coordination of material/personnel support.
 4. Coordinate notification of individuals to be evacuated.
 5. Determine when environment is safe for return of evacuees.
- H. Military Support (Must be requested by a local official through the Governor's Office and the Adjutant General's Department)
1. Inform EOC team of evacuation support availability from local military installations and provide liaison **after** support has been requested by the locality.
 2. Coordinate use of shelter facilities on military properties.
 3. Provide logistics support for evacuation operations when possible.
 4. Assist law enforcement in providing security for evacuated area.
- I. Refusal to Evacuate
1. In the event of the general public refuses to evacuate, the person(s) will be left and their home will be marked if necessary.
 2. If evacuation is mandatory, law enforcement shall have the authority for the removal of the person(s).

V. DIRECTION AND CONTROL

- A. The Incident Commander is responsible for Direction and Control of the evacuation at the scene.
- B. The Incident Commander will coordinate with the highest-elected officials of the affected jurisdiction before an evacuation order is issued, if time permits.
- C. The Incident Commander will coordinate with the Evacuation Coordinator in the EOC for material support, release of emergency public information, and briefings to officials.
- D. The Transportation Coordinator directs the use of school buses and coordinates requests for additional transportation resources with the Evacuation Coordinator in the EOC.

VI. CONTINUITY OF GOVERNMENT

The following succession of authority designates positions to ensure continuous leadership, authority and responsibility in emergency positions:

- A. Incident Commander
 - 1. Next senior official to Incident Commander
 - 2. Second senior official
- B. Evacuation Coordinator
 - 1. Fire official appointed by Incident Commander.
 - 2. Relief for official appointed by Incident Commander
- C. County Transportation Coordinator
 - 1. Trumbull County Board of Education Transportation Officer.

VII. ADMINISTRATION AND LOGISTICS

- A. Administration
 - 1. The County EMA Director in cooperation with police, fire and governmental officials of the jurisdictions represented in the Trumbull County-wide Agreement for emergency management, will administer the policies necessary to fulfill the responsibilities listed in this annex.

2. Critical industries, businesses and workers identified by county and municipal officials will be notified of their critical status and responsibilities and directed to develop SOPs detailing their emergency assignments.
3. County Fire Departments have verbal mutual-aid agreements to assure adequate material and personnel support and response in the event of emergencies.
4. The County EMA Director will make postcards for residents needing assistance during evacuations available to the citizens of the county. It is the responsibility of county residents having special needs to fill out the card and return it to the Trumbull County EMA, 640 North River Road NW Suite B Warren, Ohio 44483.
5. Evacuation sites and routes for preplanned risk areas appear as tabs to this annex. The Incident Commander in cooperation with officials from the affected jurisdiction(s) will determine evacuation boundaries for areas that are not predetermined.

B. Logistics

1. Transportation for essential workers to and from the risk area(s) will be provided by their respective organizations. Should additional transportation be required, requests will be made through the Transportation Coordinator in the activated EOC or through the Incident Commander if the EOC is not activated.
2. Impediments to Evacuation.
 - a. Potential impediments to evacuation such as physical barriers, time and lack of transportation resources will be addressed in hazard specific appendices and organizational SOPs.
 - b. Overcoming unforeseen impediments is the responsibility of the Incident Commander in cooperation with officials of the affected jurisdiction(s) if the EOC is not activated.
 - c. If the EOC is activated, the Incident Commander will request assistance in resolving the difficulties through the Evacuation Coordinator.
3. Vehicles having mechanical problems during an evacuation will be moved to the side of the road and law enforcement organizations providing movement control on the routes will transport stranded evacuees.

VIII. PLAN DEVELOPMENT AND MAINTENANCE

- A. The County EMA Director is responsible for coordinating with the appropriate municipal, county and state-level organizations in order to make necessary changes and revisions to this annex. The EMA Director is responsible for publishing and distributing revisions to this annex.
- B. The County EMA Director will forward plan revisions to all organizations having responsibilities for emergency evacuation activities.
- C. Each organization having responsibilities for emergency evacuation will update this Annex and organizational SOPs based upon experience in emergencies, deficiencies identified through drills and exercises, changes in organizational structure and state and federal requirements.
- D. Law enforcement, fire officials, EMS personnel and any other emergency response workers who may be involved in an evacuation may submit new/updated information to the EMA Director for incorporation into this annex.
- E. All emergency response forces who may participate in an evacuation effort are responsible for developing and maintaining departmental SOPs, mutual aid agreements, personnel rosters including 24-hour emergency notification telephone numbers and equipment inventories.

IX. AUTHORITIES AND REFERENCES

A. Authorities

Ohio Public Transportation and Safety Rules, Rule #3301-83-16, as amended. Non-Routine Use of School Buses effective October 22, 1984.

B. References

Ohio Revised Code Chapters 733.03, 733.23 (General Powers of Mayors), 737.11 (Duties for Municipal Police and Fire Departments), 311.07 (General Powers and Duties of the Sheriff), and Ohio Attorney General’s Opinion #1532.

Ohio Statewide Allocation Plan NAPB (Evacuation and Shelter) dated March, 1990.

ADDENDUMS

Appendix 1 Evacuation in Response to Threat of Attack

Attachment 1 Evacuation Planning Checklist

Attachment 2 Traffic Control Measures for Mass Evacuation

Attachment 3 Critical Workers Data

Attachment 4	Initial EPI Contents (Risk Area)
Attachment 5	Initial EPI Contents (Host Area)
Attachment 6	Initial Instructions for Drivers in an Evacuation
Appendix 2	Reception of Evacuees from a Perry Nuclear Power Plant

EVACUATION IN RESPONSE TO THREAT OF ATTACK

I. PURPOSE

This appendix provides procedures and information pertaining to evacuation due to an attack or attack threat using nuclear, biological, or chemical weapons. It may be military or paramilitary action initiated outside or within the country.

II. SITUATION AND ASSUMPTIONS

A. Situation

1. Potential enemies of the United States have the capability to launch an attack on the United States with sufficient weapons to strike a high proportion of our industrial, military, and population areas.
2. Two options are available for protecting the population from the effects of attack:
 - a. If a period of increasing tension and deteriorating relations precedes a attack, population relocation may be initiated to remove the population from a target or risk area and relocate it in a safer host area. This will prevent the population from receiving the direct effects from the attack and it will allow for essential services and production capabilities to be maintained. It is anticipated an attack on the United States would most likely be preceded by such a crisis period allowing sufficient time for crisis relocation to take place.
 - b. If an attack appears imminent or has already occurred, another option is in-place sheltering. Immediate shielding from the direct effects of the attack offers some protection. This may occur in private homes or other buildings, or in designated community fallout shelters on file with the County EMA Coordinator.
3. Certain vital facilities and activities must be continued in risk areas to preserve the county, to assist in relocating essential goods and services to the relocated population, and/or to continue industrial production important to the national defense.

4. Trumbull County has been designated as a risk county should crisis relocation be implemented. These evacuees will be evacuating to Tuscarawas County; however, the exact number of evacuees is unknown at the present time.

Routes to be employed will most likely be Rt. I-76 West to Rt. I-77 South into the City of New Philadelphia.

Rest areas are located along these routes, which may serve evacuees in transit. Refer to Attachment 1.

B. Assumptions

1. Some portion of the risk area population estimated at between 5 and 20 percent can be expected to spontaneously leave the area in advance of directed crisis relocation. The location, identification, and destination of this group are unknown.
2. The evacuation of the population will occur only at the direction of the Governor, most likely at the recommendation of the President of the United States.
3. Once crisis relocation is directed, the minimum duration of the relocation period will be seven days. The maximum duration of the relocation period is uncertain but could last several weeks.
4. Relocation will be primarily in family groups using privately-owned vehicles over a period of three days or less. For planning purposes, it is assumed that 100 percent of the people that need to be relocated will follow instructions and relocate to their designated host areas. Families will be instructed to bring personal survival items with them.
5. Evacuees will be housed in public type buildings (i.e., schools, churches, temporary constructed shelter, etc.) and not in private residences. Homeowners, however, will be encouraged to voluntarily share their homes with evacuees.
6. The relocation period may be terminated by a peaceful resolution of the crisis or by an attack. Return of the relocated population to their homes will occur only at the request of the Governor upon the recommendation of the President. Both contingencies must be considered.

7. Risk area key workers of government and private industry will relocate last with their immediate families, to close-in host areas. Special provisions must be made for housing this segment of the population and for transporting the key workers to the risk area to provide essential services.
8. A certain percentage of the residents will not have automobiles and will need transportation to their destinations.
9. No military support will be available.
10. All federal highways are assumed to be available.

III. CONCEPT OF OPERATIONS

A. Time Phases of a Nuclear Attack Threat Evacuation

1. Pre-crisis Phase normal readiness during peacetime.
2. Crisis Phase B includes increased readiness and mobilization of emergency services, if and when ordered by the Governor.
3. Movement Phase B begins when the Governor of Ohio orders evacuation of high-hazard areas.

Day 1 Public with vehicles.

Day 2 Public needing transportation.

Day 3 Movement of resources and essential workers.
4. Sustaining Period begins with arrival of evacuees in reception areas and involves support and care of evacuees; includes maintenance and support of critical production and service activities by essential personnel commuting to and from the high-hazard area. Relocates will self-manage in host areas.
5. Return Phase begins when ordered by the Governor and covers the time necessary to safely move the population back to their homes.

B. Notification and Mobilization

Notice of an enemy attack and consequent emergency response mobilization is initiated nationally. State government will forward this notification to local government utilizing a system, which determines appropriate actions that must be taken. The County EMA will take appropriate actions to notify or mobilize the county's response organizations.

C. In-Place Sheltering

In-place sheltering may be the necessary option to be implemented even if crisis relocation has been previously implemented. In-place sheltering will allow for protection from radioactive fallout or other effects if an attack occurs. In-place sheltering will be implemented through a combination of improved or expedient shelter, and assigned community fallout shelters.

D. Key Workers

Each jurisdiction will be responsible for designating key workers to ensure continuity of government and for preservation of records.

Each major industry within the township will be responsible for designating key workers to ensure industrial productivity, and the relocation of essential goods and services needed in the safe areas.

Key workers will commute from a safe-area to their place of employment. Key workers will be identified by an identification card supplied by their employers.

Once all residents have been evacuated from risk areas, buses will be available to transport key workers if necessary.

Risk and close-in host areas should assure that all non-essential key workers from the risk area return to their close-in host area. Ensure that essential workers are knowledgeable of their shelter assignments in the risk areas.

E. Evacuation Information

The residents of each of the townships will receive printed information concerning evacuation routes, essentials to take with them, and where they will be relocating.

F. Resources

Extra resources will be requested /provided from the risk area to support accelerated host area operations. If crisis relocation is ordered, resources left in the risk area for protection of life and property will be transferred to the host areas for preservation if an attack occurs and to assist the host areas= expanded populations.

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

In the event of a national security emergency, all emergency response groups within each jurisdiction will be activated. Responsibilities of each agency, department, and organization in this region will be as shown in the Evacuation Annex or other parts of this plan.

V. DIRECTION AND CONTROL

Direction and Control will follow those procedures outlined in Annex A of the Direction and Control Annex.

VI. CONTINUITY OF GOVERNMENT

When it becomes necessary to evacuate, the seat of government will not relocate until all residents have been evacuated, all essential resources and equipment have been relocated, and all key workers in government and industry have established their operations.

VII. ADMINISTRATION AND LOGISTICS

Not used. See Section VII. of the Evacuation Annex.

VIII. PLAN DEVELOPMENT AND MAINTENANCE

Not used. See Section VIII. of the Evacuation Annex.

IX. AUTHORITIES AND REFERENCES

A. **Authorities**

Not used. See Section IX. A. of the Basic Plan.

B. **References**

Ohio Statewide Allocation Plan NAPB (Evacuation and Shelter) dated March, 1990.

X. ADDENDUMS

See Annex J for Attachments to this Annex

NOTE: ALL MAPS HAVE BEEN RELOCATED TO (ANNEX Q—ALL MAPS)

XI. AUTHENTICATION

On file at Trumbull County EMA

EVACUATION PLANNING CHECKLIST

Listed below are actions you should take BEFORE evacuation. You and your caregiver MUST be ready before your county evacuation transportation vehicle arrives. Special Needs evacuations need to be completed prior to road congestion. Even if the sun is shining, the storm is on its way! Please remember you are one of over 1000 registered citizens who will need our assistance. Trumbull County Emergency Management will call to give you an estimated time of your transportation pick-up.

HERE ARE SOME THINGS YOU SHOULD DO TO BEFORE YOU ARE PICKED UP:

DO NOW:

1. Make plans for your pets to be taken care of by your veterinarian, family or friend. You will not be able to take them with you to a shelter. Make sure they have proper tags to identify them.

WHEN EVACUATING:

2. Pack a bag and be ready to go with:
 - ☐ Medications for 3 weeks, list of medications, name of doctor, your walker, wheel chair and other medical equipment.
 - ☐ If oxygen dependent, bring all equipment. Emergency oxygen will be provided only at the assisted care shelter.
 - ☐ Clean clothes for three days.
 - ☐ Extra eye glasses
 - ☐ Blankets and pillows
 - ☐ Personal hygiene items
 - ☐ House keys and car keys
 - ☐ Personal phone book or list of important numbers
 - ☐ Important papers, including identification, sealed in zip-lock bags
 - ☐ Folding chair, lawn chair or cot
 - ☐ Reading material
 - ☐ Non-perishable snack items while shelters becomes fully operational
 - ☐ Non-perishable food items if you require a special diet
 - ☐ Medical orders including "Do Not Resuscitate" order, if applicable
3. Call caretaker and family members including those out of state, to inform them of your evacuation plans.
4. It is important to turn off electricity, water and gas if possible.
5. Please have all pets evacuated before your evacuation transportation arrives. The emergency workers will not be able to assist you with pets.

WHEN STORM IS APPROACHING:

6. Take care of all medical needs such as dialysis when you hear a storm is approaching.

**FOR QUESTIONS, PLEASE CALL
TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY
(330)675-2667**

TRAFFIC CONTROL MEASURES FOR MASS EVACUATION

Control Activity	Conventional Measures (To be applied in all instances) <u>ALWAYS</u>	Contingent Measures (To be considered only if conventional measures prove inadequate) <u>SOMETIMES</u>	Contra productive Measures (To be avoided) <u>NEVER</u>
Entry control for outbound routes	--Use barricades of heavy equipment where necessary to deny access and force geographic schedules	--Entrance ramps	--Requiring individual vehicle inspection
Perimeter control on inbound routes	--Establish control points on all routes 1. at host/risk boundary 2. at host-area outskirts --Lay out ample holding areas adjacent to control points --Intercept and interrogate all inbound traffic		--Use road shoulders for holding-area parking
Flow maintenance expansion	--Prepare personnel deployment plans --Undertake dynamic surveillance of traffic patterns and redirect flow accordingly --Patrol all segments of evacuation routes (particularly bottleneck sections) --Respond to all incidents clearing stalled and disabled vehicles and reinstating flow as soon as possible		--Stop traffic flow to answer individual questions or redirect misrouted vehicles

Destination control	--Review host area parking plans --Direct vehicle flows to parking areas --Supervise parking activities		--Allow parking queues to back up onto evacuation routes
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TRAFFIC CONTROL MEASURES FOR MASS EVACUATION (CONT.)

Control Activity	Conventional Measures (To be applied in all instances) <u>ALWAYS</u>	Contingent Measures (To be considered only if conventional measures prove inadequate) <u>SOMETIMES</u>	Contraproductive Measures (To be avoided) <u>NEVER</u>
Route assignment	<ul style="list-style-type: none"> --Use all available outbound routes --Balance flows to minimize clearance time --Inspect all evacuation routes --Develop contingency plans --Provide clear instructions 	<ul style="list-style-type: none"> --Revise risk/host assignments --Redefine risk areas 	<ul style="list-style-type: none"> --Discourage individuals with personal host-area destinations --Develop route assignments requiring individual vehicle inspection
Departure scheduling	<ul style="list-style-type: none"> --Broadcast traffic information --Encourage off-peak departures --Operate support services around the clock --Schedule departures of auto less and critical workers 	<ul style="list-style-type: none"> --Schedule departure of all risk-area residents on geographic basis (begin with densely populated core and work outward) 	<ul style="list-style-type: none"> --Prepare off-again, on-again schedules with short time frames (i.e. hour by hour) --Use arbitrary scheduling rules (i.e. even /odd license plates) --Develop schedules requiring individual vehicle inspection
Road capacity expansion	<ul style="list-style-type: none"> --Use shoulders where feasible --Adjust signal timing --Post adequate signs --Encourage "first-auto" use 	<ul style="list-style-type: none"> --Establish wrong-way flow --Adopt vehicle occupancy restrictions on separate rights-of way 	
Entry control for outbound routes	<ul style="list-style-type: none"> --Identify key control points --Assign officers to key manning points 	<ul style="list-style-type: none"> --Stationing police officers at barricades --Using police officers to meter flow of freeway 	<ul style="list-style-type: none"> --Use movable barricades (i.e. saw horses or cones) without police presence --Establish permit systems

CRITICAL WORKERS DATA

This attachment contains information and forms to be used by critical workers during crisis relocation.

1. The Information Handout for Critical Workers provides answers to some immediate questions that may arise. Additional details will be provided as available from the Public Information Officer and from the EOC Staff.
2. The Supervisor's Checklist provides supervisors with some information about important tasks that will need to be accomplished. This list is, of course, not complete. Supervisors will be expected to seek additional direction and to act as necessary to accomplish the task at hand.
3. The Critical worker Data Form allows workers the opportunity to provide up-to-date information necessary to insure their dependents and themselves lodging, shelter, etc. This information will be routed by their supervisors to the appropriate people responsible. This form also allows the dependents to take the pre-registration part of the form to the host area and be assigned their reserved spaces without being accompanied by the critical worker.
4. The Critical Worker Identification Card provides the critical workers, Category C, with a means of identifying themselves to others. This is to be used only after all implementation has started and can be authorized only by the Trumbull County Executive Committee or the Trumbull County emergency Management Director upon direction of the Governor. These cards will be distributed upon implementation of the plan.

INFORMATION HANDOUT FOR CRITICAL WORKERS

The ability of our county to maintain and continue its responsibilities rests on two actions. The first action is to relocate those residents who are not essential for maintaining limited vital operations in the risk area. The second action is for critical workers such as you to remain here and continue limited operations. Every precaution is being taken to make your exposure to danger as limited as possible and, should an attack come, you will receive the best possible shelter.

Your family will be housed here in the county. It is the same relocation area used by other evacuees. When you are not working, you will join them there. Food, sleeping space, medical, and religious facilities are available. You will commute to and from that area in 12-hour shifts in either group transportation or your own specialized vehicle.

1. When you are advised that crisis relocation is being implemented, you will receive instructions as to when your work shift will be established. We will not follow the normal working day but each area will establish its own work schedule. You will also be instructed if it becomes necessary to relocate and settle your family into a different area or county.
2. When you report for work, you will check in at the Emergency Operating Center (EOC) located at 640 North River Road NW Suite B, Warren Ohio 44483 (Phone 675-2666). At that time, you will be given instructions to listen to one of the local Emergency Alert System (EAS) stations; or you will be provided with a pager or some other communications device in order to assure you some means of receiving an attack warning signal. You will be assigned a shelter area. A separate sheet will be issued which indicates shelter locations and best routes to them. (This sheet will be prepared at the time of implementation.)
3. In the event the attack warning is sounded, it will be issued over the paging system, over public service band radios, and over the normal sources of warning. These are outdoor sirens, commercial broadcast stations, and weather service radios.
4. Food will be brought into the county and set up at designated feeding stations, or brown bag lunches will be available in your host area dining facility. One of the local hospitals here in Warren will be kept open, should you require attention during working hours. Air land ambulance service will be available.

SUPERVISOR'S CHECKLIST

When crisis relocation is ordered, you will be notified by established alerting systems. We anticipate you will receive notification in advance of the general public in order that we can move equipment or personnel before traffic routes become congested. You should perform the following actions to insure an orderly response:

1. Meet with your department and reaffirm those who will be remaining as critical workers.
2. Explain the need for those relocating to check in with the Trumbull County Emergency Operations Center (if relocation is within the county) or with the Trumbull County representative at **LOCATION**.
3. Ask for all pagers and radios to be checked in.
4. Assign work schedules to your critical workers. Remember, we will need 24-hour coverage two 12-hour shifts.
5. Designate those employees who will take the first shift.
6. Establish transportation for the critical workers by either assigning a vehicle or establishing a car pool.
7. Check with the Emergency Management Director concerning feeding arrangements. If none is being brought in, remind workers that food must be obtained from the host area where Abrown bag≡ lunches are available to bring to work.
8. Review the warning and shelter instructions.
9. Reassure workers that they will be exposed to as little danger as possible, but in the event an attack does occur, shelter is available for their survival.
10. Inform them that the Trumbull County Emergency Operating Center will be at 640 North River Road NW Suite B, Warren Ohio 44483.
11. Outline the level of service we will provide.

12. Review the current situation and the possibility, as best we know, of an attack. This will be based on the current situation. Notify staff of their designated shelter area.
13. Inform them of continued medical support.
14. Establish procedures for refueling and servicing of vehicles.
15. Remind those relocating they may be recalled early to facilitate recovery after crisis is over

CRITICAL WORKER DATA FORM

_____	_____	
(Date)	(Critical Worker Number)	
_____	_____	_____
(Employee's Name)	(S.S. Number)	(Department/Company)

(Employee's Home Address)		
_____	_____	
(Tel # at home)	(Supervisor)	

Name of Employee's Dependents:

_____	_____
_____	_____
_____	_____

Special Medical Needs:

Assignments:

Lodging	Feeding	Shelter
_____	_____	_____
_____	_____	_____

Critical Worker Shelter _____

Tear off and present to Host County Registration Center

Critical Worker _____

# of Dependents _____	Critical Worker # _____	
Assignments:		
Lodging	Feeding	Shelter
_____	_____	_____
_____	_____	_____

EMERGENCY WORKER ID CARD SAMPLE

CARD NO. _____*

PROPERTY OF TRUMBULL EMERGENCY
MANAGEMENT AGENCY

CRITICAL WORKER
IDENTIFICATION

NOTICE:

The bearer is a Category "C" CRITICAL WORKER for the Trumbull County Ohio Emergency Management Agency. This individual is authorized unlimited movement to within _____ in order to perform assigned duties as directed by the Governor's Executive Order of _____ and the Trumbull County Emergency Management Agency.

****WARNING****

This card is for OFFICIAL USE ONLY as prescribed above and is valid only during officially directed CRISIS RELOCATION PERIOD.

_____ Date _____
Trumbull County Emergency
Management Agency

WORKER/CARD NO. _____*

Issued To: _____

Agency/Department: _____

Critical Worker Assignment: _____

_____ Risk Area Shelter Assignment: _____

Host Area Shelter Assignment: _____

Use of a pass authorized in conjunction with a valid driver's license or official ID card only.

**INITIAL EPI CONTENTS
(RISK AREA)**

- A. General information and instructions (The purpose and why this document is being issued at this time).
- B. In-place protection instructions in case of an incident/attack with little or no warning.
 - 1. Maps of the jurisdiction with identified shelters.
 - 2. Information on how warning/s will be disseminated.
 - 3. Instructions on movement to host/shelter areas.
 - 4. Things to take to the host/shelter areas, if possible.
- C. Evacuation instructions:
 - 1. Identification of host areas.
 - 2. Specific routes to host areas.
 - 3. How to obtain transportation if you require such.
 - 4. What to take with you.
 - 5. Instructions on pets.
 - 6. Information on preparation of the home.
 - 7. Information on risk area services (or lack of same) for those who remain in the risk area.
 - 8. How/where to get additional information.

**INITIAL EPI CONTENTS
(HOST AREA)**

- A. Purpose and general information
- B. Location of reception and care centers for registration, assignments, etc.
- C. Map of the host area with shelters, hospitals, feeding sites, maintenance and parking facilities.
- D. Instructions on how to obtain additional information/help.
- E. List of key officials with emergency assignments.
- F. Information on upgrading assignments.
- G. Information on food/feeding arrangements for relocated and resident populations (if necessary).
- H. Warning information and instructions (Sirens, etc.)
- I. Other (Specifics as needed):
 - 1. Special services
 - 2. Recreational activities
 - 3. Shelter management information
 - 4. Information on return movements

INITIAL INSTRUCTIONS FOR DRIVERS IN AN EVACUATION

1. MAINTAIN a constant speed. Stay with the flow. Don't be too slow or drive too fast.
2. DRIVE with courtesy. Try to allow other vehicles attempting to enter the roadway the opportunity to do so.
3. TROUBLE? In spite of all precautions, you may have trouble along the way. Your car could run out of gas, have a flat tire, or break a belt or hose. If this should happen, here are some basic things you can do.
 - a. Pull off the roadway. Use the right-hand berm of an assigned emergency rest-stop site or other facility, such as a gas station.
 - b. If you are unable to use a rest stop, pull off the roadway, raise the hood, or truck lid, and display a white towel, handkerchief, or rag from the door handle, or a window on the driver's side.
 - c. The Ohio State Highway Patrol, local law-enforcement agencies, or maintenance vehicles will be monitoring traffic on assigned evacuation routes. If they are in the vicinity, they will either render immediate assistance or call for help.
 - d. Do not leave your car, hitch a ride, or try to walk for help. **Stay with your car**
4. REST STOPS have been designated at various points along the way. Here you may stop, rest, use sanitary facilities, or obtain additional assistance. These places will be identified and marked for you.
5. SHELTERS have been assigned for all evacuees here in the county, or in the host county. If you have questions about your sheltering arrangements, you may direct them to personnel at your rest stops along the way.

**RECEPTION OF EVACUEES FROM A
PERRY or BEAVER VALLEY NUCLEAR POWER PLANT INCIDENT**

I. PURPOSE

The purpose of this appendix is to describe procedures for the reception and sheltering of evacuees from a declared general emergency incident at the Perry Nuclear Power Plant located in Lake County or Beaver Valley Nuclear Power Plant located near Shippingport, Pennsylvania.

II. SITUATION AND ASSUMPTIONS

A. Situation

1. The total population in the 10 mile EPZ and the surrounding extra zone will be evacuated.
2. The Extra zone extends out approximately 5 miles or one township beyond the 10 mile EPZ boundary.
3. Portions of the population within the Perry or Beaver Valley Nuclear Power Plant EPZ and outside the EPZ may choose to evacuate to Trumbull County.
4. Shelter may be required for approximately 16,500 persons for an extended period of time.
5. Timely notification and warnings will be transmitted to Trumbull County EMA.

B. Assumptions

1. A sudden short term release of radioactive material should cause Protective Action decision makers to recommend that people shelter in place.
2. Forty percent (40%) of the persons evacuating will find their own shelter in motels/hotels, or with friends or relatives
3. Ten percent (10%) of the remaining evacuees will stop at care and reception centers established in the Lake or Beaver County Emergency Radiological Emergency Response Plan.
4. There will be adequate shelter to accommodate relocated persons for an undetermined length of time.

5. Trumbull County Health, Welfare and ARC will be able to assist in providing temporary shelter, food and medical care.
6. Law enforcement agencies will be able to assist in traffic control and direction to shelters.
7. If evacuees are concerned about contamination they may be monitored at reception area here in Trumbull County
8. Additional personnel needed to be trained in the use of radiological monitoring instruments and decontamination equipment.
9. Evacuation of persons in Trumbull County not foreseen.

III. CONCEPT OF OPERATION

- A. When a large evacuation of people is ordered by Beaver Valley or Perry Nuclear Power Plant Protective Action decision makers will notify the Trumbull County Emergency Management Director.
- B. The Trumbull County Emergency Management Director will notify the Red Cross and law enforcement coordinator.
- C. The Red Cross will establish a reception area at the Trumbull County Fairgrounds, and is responsible for management of the center. This includes registration, staffing, lodging, feeding and providing pertinent evacuee information.
- D. The Red Cross will activate shelters and are responsible for organization and staffing shelter services in cooperation with other agencies and the Trumbull County Emergency Management Agency.
- E. Shelters will be designated at the time of the incident by local officials in conjunctions with the Red Cross and the Trumbull County Emergency Management Agency.
- F. A list of available shelters and any signed agreements for the use of a building as a shelter will be maintained in the Red Cross office. The agreements will be developed in cooperation with Trumbull County Emergency Management.
- G. Once a facility has been designated and the shelter is activated, signs will be displayed outside the shelter for easy identification.
- H. The American Red Cross is primarily responsible for mass feeding operations. ARC regulations and procedures entitled Emergency Services & Mass Feeding will govern mass feeding operations. Mass feeding facilities will be established.

- I. In order to maintain contamination-free shelters and protect the exposure of personnel, radiological kits have been dispersed to each local community by Trumbull County Emergency Management. Additional equipment will be transported to necessary locations by Trumbull County Emergency Management at the time of the incident, if necessary.
- J. The Traffic Security Officer, designated by the Trumbull County Law Enforcement Coordinator will be responsible for establishing traffic control points, security, and ensuring the continuous flow of traffic.
- K. Traffic control points will be established, as required, along evacuation routes to assist evacuees.
- L. Law enforcement personnel will be supplemented by auxiliary forces, mutual aid with other municipalities, and Sheriffs deputies if needed.
- M. Security will be provided at staging areas, reception centers and shelters.
- N. Rest areas and staging areas.

IV. ORGANIZATION AND RESPONSIBILITIES

- A. See Basic Plan

V. DIRECTION AND CONTROL

- A. The Shelter Coordinator will report to the Trumbull County Emergency Management Director, all information pertaining to the operation of the shelters.
- B. The Shelter Coordinator will keep all agencies briefed on the status of the shelters and request additional assistance as needed.

VI. CONTINUITY OF GOVERNMENT

- A. See Annex E - VI.
- B. See Annex K - VI.

VII. ADMINISTRATION AND LOGISTICS

- A. See Annex E - VII.
- B. See Annex K - VII.

VIII. PLAN DEVELOPMENT AND MAINTENANCE

- A. See Annex E - VIII.
- B. See Annex K - VIII.

IX. AUTHORITIES AND REFERENCES

See Basic Plan, Section IX

X. ADDENDUMS

None